

## New User / PC Onboarding Information

We need to gather information to setup the new user's accounts.

1. First & Last Name:
2. Title:
3. Primary Office / Remote:
4. Email address:
5. Office Phone & Extension:
6. Mobile Phone:
7. Computer Assignment(s):
8. VPN Access Needed?
9. Office Desktop Applications?
10. Adobe Acrobat Standard?
11. Adobe Acrobat Pro?
12. VPN Remote Access
13. Other Applications

Special Instructions



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